

## **Pre -Excavation Checklist**

### **PLANNING PHASE**

- Call 811 2-3 business days prior to excavation (state laws vary)
- Proposed excavation area has been marked in white paint and/or flags
- Onsite meeting scheduled with all high-profile facilities in locate area (gas/oil pipelines, high voltage cables, fiber optic, etc.)

### **ONSITE**

**Complete a pre-excavation walkthrough of the entire jobsite, adjacent areas and visually inspect for:**

- WARNING signs or other pipeline markers
- Old locate marks or flags
- Identify all services to buildings

*Visually inspect for:*

- *Gas meters*
- *Farm taps*
- *Propane tanks*
- *Pipeline valves*
- *Cable or telephone pedestals*
- *Electric transformers*
- *Water valves or meters*
- Evidence of privately owned facilities such as buried gas, electric or communications lines\*
- Evidence of trench lines from previous excavation
- Cleared pipeline rights-of-way

### **DOCUMENTING JOBSITE**

- 811 ticket covers the scope of the work and has a valid “work to begin” date
- All utilities have responded and are marked in the excavation area
- 811 ticket number is posted at the work location

### **BEFORE YOU DIG**

- Review excavation equipment safety information with anyone working on the job
- Locations for hand digging within the tolerance zone\* for your state are noted
- Talk to representatives of all critical facilities to ensure they are present
- List of all emergency contact numbers for underground utilities in and adjacent to the dig zone is readily available
- The location and route to emergency services is known

**\*Private underground facilities are NOT marked when you contact 811. It is the responsibility of the landowner to provide detailed information about these lines. These may include:**

- Electric lines running between out-buildings or any line behind the meter
- Natural gas lines behind the meter
- Propane lines off the tank
- Sewer laterals or waste collection lines
- Sprinkler or irrigation lines

\*The “tolerance zone” is the 24” area on either side of a buried facility where hand tools or soft digging must be done.

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